



NEBRASKA REAL ESTATE COMMISSION
REQUEST FOR FINGERPRINT CARDS
AND
NOTICE OF RIGHTS CONCERNING BACKGROUND REPORT

This form must be completed and signed by every original applicant for a real estate salesperson or broker license, for whom criminal history records are requested under Nebraska law and must be on file at the Commission office before the necessary fingerprint cards will be released to the applicant. In addition, a \$38.00 check made out to the **Nebraska State Patrol** must accompany this form for the processing of the fingerprints. **The Real Estate Commission cannot accept your License Application until the background report has been completed and received by the Commission. We recommend submitting this form and payment immediately so that we can send you the necessary cards and you can proceed through the fingerprinting process most expediently.**

I hereby authorize the Nebraska Real Estate Commission to submit this form to the Nebraska State Patrol for the purpose of accessing and reviewing the Nebraska and FBI national criminal history records that may pertain to me. I understand that I am able to receive any national criminal history record that may pertain to me directly from the FBI, pursuant to 28 CFR Sections 16.30-16.34, and that I can then freely disclose any such information to whomever I choose. By signing this Waiver Agreement, it is my intent to authorize the dissemination of any national criminal history record that may pertain to me to the above agency for real estate license issuance purposes.

I understand that, upon request in person and with proper identification, the Real Estate Commission will provide me a copy of the criminal history background report, if any, received on me and that I am entitled to challenge the accuracy and completeness of any information contained in any such report. Information on how to challenge the federal report can be found at FBI.gov. To challenge my Nebraska state record, I must contact the Nebraska State Patrol-Criminal Identification Division. I may obtain a prompt determination as to the validity of my challenge before the Real Estate Commission makes a final decision about my status as a real estate licensee.

I am a prospective (check one): Salesperson _____ Broker _____

Signature: _____ Date: _____

Printed Name: _____ Date of Birth: _____

Address: _____

Telephone Number: _____ Cell Number: _____

Email Address: _____

A check or money order for \$38 made out to the Nebraska State Patrol for the processing of fingerprints must accompany this completed form.