**Nebraska Real Estate Commission**
**P.O. Box 94667**
**Lincoln, Nebraska 68509-4667**

**Phone: (402) 471-2004**
**Fax: (402) 471-4492**
**Website: www.nrec.state.ne.us**

**TRANSFER FEE $15.00**

$30.00 Processing Fee Charged For All Returned Payments

## NOTICE AND APPLICATION TO TRANSFER LICENSE
## Salesperson/Associate Broker - Agreement to Be Employed

I hereby request that my real estate salesperson's or associate broker's license be transferred from the office of _____ to the office of _____, located at _____, effective on _____,____ _____. My present residence address is _____.

**I have given written notice to my prior broker that I am transferring from him or her, and a copy of said notice is attached hereto. (NOTICE: Failure to notify prior broker constitutes a false application to transfer, which could result in disciplinary action against the transferee.)**

Errors and Omissions Insurance: (Please check the applicable blank below)
_____My Errors and Omissions Insurance Coverage is under the Commission-Offered Errors and Omissions Insurance Plan.
_____I made application for enrollment in the Commission-Offered Errors and Omissions Insurance Plan on _____,_____.
_____I have attached the "Certificate of Equivalent Coverage" for independent Errors and Omissions Insurance Coverage.

_____ (_____)_____
(Signature of Salesperson or Associate Broker Employee) (Phone Number)

## New Employing Broker - Agreement to Employ

I hereby agree to employ _____, real estate salesperson or associate broker, effective on _____,_____.

Chapter 2-001 of the Rules and Regulations of the Nebraska Real Estate Commission provides as follows: "It shall be presumed that a duly licensed broker whose principal business is other than that of a real estate broker is unable to supervise licensed employees and said broker shall not be allowed to employ a real estate salesperson or associate broker until such presumption is overcome by satisfactory evidence to the contrary."

I hereby certify that I have read and understand the above rule and that:
_____My principal business is that of a real estate broker.
_____My principal business is not that of a real estate broker, but I have obtained authorization from the Real Estate Commission to employ real estate salespeople or associate brokers.

_____ (_____)_____
(Signature of Employing Broker or Associate Broker authorized to sign for the firm) (Phone Number)

_____ (_____)_____
(Name of Firm) (Fax Number)

_____
(Address of Firm or Employing Broker)

**THE FILING OF THIS TRANSFER FORM IS PURSUANT TO SECTION 81-885.20 OF THE NEBRASKA REAL ESTATE LICENSE ACT.**

CREDIT CARD PAYMENT OPTION: REMINDER - FEES ARE NOT REFUNDABLE
(Please note: debit cards are not accepted)

_____ Please charge my credit card for only this transaction. _____VISA _____MasterCard ccc

Credit Card Number_____Card Expiration Date: Month _____ Year _____

Cardmember's Signature_____

**OFFICE USE ONLY**

Transfer Date _____ Transfer No._____