

NREC

Applicant and Licensee Portal Information

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1. VIEWING APPLICATION STATUS WITHOUT CREATING AN ONLINE PROFILE

a. General Instructions

- i. If an applicant wants to see the status of their application but not create an online profile, they can do so by clicking on: <https://nrec.igovsolution.net/online/Verification/Individual>
- ii. Applicants can check the status of their application, including the list of missing items and comments from the Commission's staff as shown below. The "Comments" field displayed here is reading from the "Comments" field on the "Application Data" tab, also known as pending checklist tab.
- iii. This will ensure there is no need for constant reminders to applicants and puts the responsibility on the applicants to check the website.

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type
Select License Type

* Email
Email

* Zip
ZIP

Search

Clear

iv. Entering the Applicant Criteria

1. They must select the license type of Salesperson or broker
 2. Email address
 3. Zip Code
- v. All of these criteria must match the data in our system.
- vi. If the criteria does not match, they will get an Alert message that no records were found.

Alert Message

No Records Found

Ok

vii. If the criteria matches, the following screen appears.

Nebraska Real Estate Commission

Application Status

License Verification

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type
Salesperson

* Email
monica.rut@nebraska.gov

* Zip
11223

Search

Clear

Application Checklist For Salesperson

Applicant: Chad Rut Application Date: 07/19/2019 Today's Date: 07/25/2019 App Status: Pending

| | Complete | Incomplete | Waived | N/A | Comments |
|---|-------------------------------------|--------------------------|--------------------------|--------------------------|--|
| Application | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Application and Examination Fee | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Work Experience for past 3 years, including periods of unemployment | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Waiting for Criminal Background Report from Nebraska State Patrol | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| The original application form and application fees are valid for only one year from the date of receipt in our office | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Other | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Disciplinary Data Base Search | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Additional criminal information needed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Additional licensure information needed | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Application Incomplete | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Photo - head and shoulders 2x2, taken within the past year | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Statutory real estate education completion verification | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Original passing score report | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| ESO Insurance Verification | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Licensure Insurance form | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Official Education Transcripts | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | This needs to come directly from the university or college |
| Licensure Insurance Fee | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

b. Statuses

- i. Pending
- ii. Pending Application Missing Items
- iii. Pending Commissions Review
- iv. Pending Examination
- v. Pending Licensing
- vi. Pending Licensing Missing Items
- vii. Pending Retake

c. Application Type Searches

- i. New
- ii. Amendment
- iii. Renewal (this will not be for licensees)
- iv. Reinstatement (for sales and brokers only)

d. License Type Searches

i. Broker/Salesperson

1. An office staff, assistant, etc can look up the status of the application for example if they know the email on record and the zip code of the applicant

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type: * Email: * Zip:

Application Checklist For Salesperson

Name: Application Date: 08/20/2020 Today's Date: 08/29/2020 App Status: Pending Licensing Missing Items

| | Received | Not Received | N/A | Comments |
|---|----------------------------------|----------------------------------|-----------------------|--|
| Application | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text" value="d the incorrect application"/> |
| Application and Examination Fee | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Work Experience for past 3 years, including periods of unemployment | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Waiting for Criminal Background Report from Nebraska State Patrol | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text"/> |
| The original application form and application fees are valid for only one year from the date of receipt in our office | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Other | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Disciplinary Data Base Search | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Additional criminal information needed | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="text"/> |

ii. Entity

1. An attorney, staff, etc can look up the status of an LLC filing for example if they know the email on record and the zip code of the entity

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type: * Email: * Zip:

Application Checklist For Entity

Name: MY LLC Application Date: 02/11/2020 Today's Date: 06/29/2020 App Status: Pending Licensing Missing Items

| | Received | Not Received | N/A | Comments |
|---|----------------------------------|----------------------------------|-----------------------|---|
| Submit the Application Form | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Correct Entity Name | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Address that will Perform Professional Services At (Street, City, State, Zip) (each separate) | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Professional Service for which limited liability company is formed | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Members Name | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text" value="none were listed"/> |
| Members License Number | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Members Residence Address (Street, City, State, Zip) (each separate) | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="text"/> |

iii. Branch

1. An office administrator, for example, can look up the status of a branch office application if they know the email on record and the zip code of the branch

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type: * Email: * Zip:

Application Checklist For Branch

Name: AMBASSADOR REAL ESTATE COMPANY Application Date: 06/15/2020 Today's Date: 08/29/2020 App Status: Pending

| | Complete | Incomplete | Waived | N/A | Comments |
|---|-----------------------|----------------------------------|-----------------------|-----------------------|----------|
| Application | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Application Fee | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Consent to Transfer Trust Account Form | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Trade Name Filing | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Authorization to Sign for Designated Broker | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |

iv. Instructor

1. A contact, or office staff, for example, can look up the status of an instructor application if they know the email on record and the zip code of the instructor.

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type: * Email: * Zip:

Application Checklist For Instructor

Name: Application Date: 08/25/2019 Today's Date: 08/29/2020 App Status: Pending

| | Complete | Incomplete | Waived | N/A | Comments |
|---|-----------------------|----------------------------------|-----------------------|-----------------------|----------|
| Designation | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Areas of Approval | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| High school diploma | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Instruction Experience for last 5 years | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Name of School for whom you will teach | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |

v. Educational Provider

1. A contact person or office staff, for example, can look up the status of an educational provider application if they know the email on record and the zip code of the provider.

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type: * Email: * Zip:

Application Checklist For Educational Provider

Name: Chad School of Real Estate Application Date: 08/25/2019 Today's Date: 08/29/2020 App Status: Pending

| | Complete | Incomplete | Waived | N/A | Comments |
|---|-----------------------|----------------------------------|-----------------------|-----------------------|----------|
| Application | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Instructor Information | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Provider Information | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Copy of the License Approval from the Nebraska Department of Education | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| Submission of a Pre-License Education course 60 days prior to course offering | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | |

vi. Specialized Registration

1. An attorney or office staff, for example, can look up the status of an timeshare filing if they know the email on record and the zip code of the developer.

Application Status **Licensee & Applicant** **Course Calendar**

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type: * Email: * Zip:

Application Checklist For Specialized Registration

Name: Application Date: 05/11/2020 Today's Date: 08/29/2020 App Status: Pending Licensing

vii. Campground Salesperson

1. An attorney or office staff, for example, can look up the status of an campground salesperson filing if they know the email on record and the zip code of the individual.

APPLICATION STATUS CHECK ONLINE APPLICATION

* License Type: * Email: * Zip:

Application Checklist For Campground Salesperson

Name: Application Date: 05/27/2020 Today's Date: 08/29/2020 App Status: Pending Licensing Missing Items

| | Received | Not Received | N/A | Comments |
|-----------------|----------------------------------|-----------------------|-----------------------|----------------------|
| Application | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Photo | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="text"/> |
| Application Fee | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="text"/> |

2. CREATING AN ONLINE PROFILE

- a. The Licensee portal allows both licensees and applicants self-service processes such as forms, updates and checklist items
- b. The Licensee portal is located at: <https://nrec.igovsolution.net/online/Login>
- c. Licensees and Applicants can sign up for their own online profile any-time **after** submitting their initial application.



ONLINE PROFILE LOGIN

User Login

☒ **Individual**

User Name

Password

 [Sign up](#)  [Forgot password](#)

- i. To set up the login, begin by clicking the “Sign up” which brings up the page shown below.

ONLINE PROFILE

* Last Name
Last Name

* Date of Birth
MM/DD/YYYY

* Social Security Number

Next

- ii. The applicant/licensee must provide their Last Name, Date of Birth and SSN. Once the required fields are provided, the system validates it against our database records to see if it matches an existing record.

1. If the record matches, the system permits the applicant/licensee to proceed to the second screen shown below to set up the user name and password.
2. If the record does not match, the following message will be displayed.
 - a. Either try reentering the information or contact the Commission office.

Alert Message

Record Not Found. Please retry or contact the Commission if you feel you received this message in error.

Ok

- iii. The applicant/licensee must set up the Online Profile by completing the fields on this screen.
1. All of the fields must be completed.
 2. There are no specific username or password requirements, at this time.
 3. Click on the Submit button when completed.

ONLINE PROFILE

* Email
Email

* Confirm Email
Confirm Email

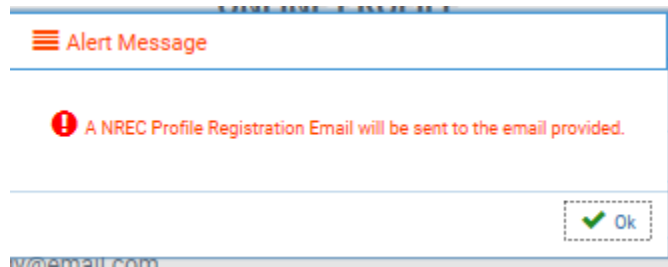
* User Name
User Name

* Password
Password

* Confirm Password
Confirm Password

Previous Submit

- iv. Once the Submit button is selected, an alert screen is displayed to notify the applicant/licensee that an email will be sent to them regarding their registration.



1. The email will come from realestate.commission@nebraska.gov and be similar to the following:

Applicant/Licensee:

Thank you for registering for the NREC Applicant/Licensee Online Profile. Please keep this email securely. Your user name is monica.rut@nebraska.gov and your password has been set as requested.

Please utilize the portal to check your application or license status, view and update your license records, renew your license, submit documents and many other functions.

Should you have any questions, please contact our office.

Nebraska Real Estate Commission
301 Centennial Mall South
PO Box 94667
Lincoln, NE 68509-4667
Phone: 402-471-2004
Fax: 402-471-4492
Website: www.nrec.ne.gov
Email: realestate.commission@nebraska.gov



- v. Click OK to be routed to the login page.
- vi. Use the user name and password created to log into the portal.

3. PASSWORD MAINTENANCE

a. Licensee

i. Password Recovery

1. If the applicant/licensee is unable to remember their password, on the login screen, click on Forgot Password.
2. Enter the required personal information and click on the next button

ONLINE PROFILE

Password Recovery
Step 1 / 1

☒ Individual

* License Type

Select License Type
▼

* Last Name

Last Name

* Date of Birth

MM/DD/YYYY

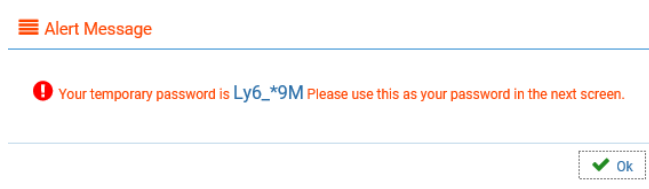
Note : Please ignore the dashes (-). Type in only the 9 digits

* SSN

* Confirm SSN

Back to login
Next

3. A popup window with a temporary password will appear that will be used to reset the password



4. If the applicant/licensee forgets to write down their password in the popup window, it will also be emailed to them. See sample email below:



Please keep this email secure. Your user name is roger and your temporary password is : 6j*G_5XdwL&2

Thank you,
Nebraska Real Estate Commission
301 Centennial Mall South PO Box 94667
Lincoln, NE 68509-4667
Phone: 402-471-2004, Fax: 402-471-4492
Email: realestate.commission@nebraska.gov
Website: <https://nrec.nebraska.gov/>

5. On the login screen enter the username and the **temporary** password, as provided in the popup window and/or the email and then click on the Login button.

ONLINE PROFILE LOGIN

A screenshot of a web application's "User Login" form. The form has a blue header with the text "User Login". Below the header, there is a green checkmark icon followed by the text "Individual". The form contains two input fields: "User Name" and "Password". Below the "Password" field is a blue button labeled "Login". At the bottom of the form, there are two links: "Sign up" and "Forgot password".

6. When routed to the Credentials box, reenter the temporary password again in the “old password” field and enter a new one in the new and confirm fields
7. Click on the Submit button to change the password.

CHANGE PASSWORD

Credentials
Step 1 / 1

* Old Password

* New Password

* Confirm New Password

8. Once changed the login window will reappear and the user will need to login using the new password
9. An email will be received notifying the user that the password has been changed.



Your password has been successfully updated. Please use the new password to continue using the online portal.
 If you did not initiate this request, and have received this email in error, please disregard this message.

Thank you,
 Nebraska Real Estate Commission
 301 Centennial Mall South PO Box 94667
 Lincoln, NE 68509-4667
 Phone: 402-471-2004, Fax: 402-471-4492
 Email: realestate.commission@nebraska.gov
 Website: <https://nrec.nebraska.gov/>

4. Online Portal Functionality

a. Login

- i. Upon login, there are several tabs and sections within each tab for the applicant/licensee to navigate.



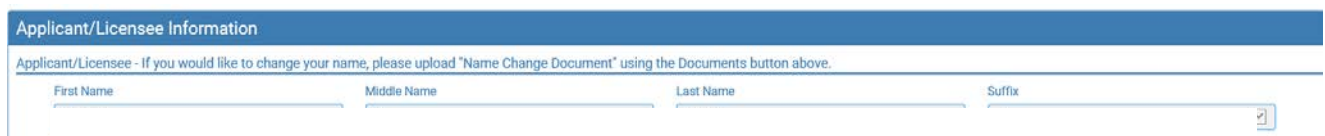
| License Type | Emp Broker | License # | Issue Date | Expiration Date | Status | Last Renewal Date | Retake Certificate | Renewal | Transfer |
|--------------|------------|-----------|------------|-----------------|---------|-------------------|--------------------|--------------------------------|----------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | | | |
| Broker | | | 10/20/2020 | 12/31/2020 | Active | 11/14/2017 | Print | Continue-Renewal Not Submitted | Transfer |

- ii. Under each section, there is an option to export the information to an excel file or to a pdf file by clicking on the icons located in the lower left corner.

b. My Profile Tab

i. Applicant/Licensee Information

1. This is view only to see their name as it is on our records.
 - a. The applicant/licensee can change their name by navigating to the Document Details section and clicking on Name Change Document. They will need to provide the following:
 - i. Attach the Name change document
 - ii. Provide New Name
 - iii. Provide Reason for Name change



ii. License Information

1. This shows their license information, status and eligibility for retakes, renewals, transfers, etc.



| License Type | Emp Broker | License # | Issue Date | Expiration Date | Status | Last Renewal Date | Retake Certificate | Renewal | Transfer |
|--------------|------------|-----------|------------|-----------------|---------|-------------------|--------------------|--------------------------------|----------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | | | |
| Broker | | | 10/20/2020 | 12/31/2020 | Active | 11/14/2017 | Print | Continue-Renewal Not Submitted | Transfer |

2. If user is an applicant, if they show a "Pending" status, by clicking on the status, it will show them a checklist of the items needed to complete the application process so they can take the examination

| Checklist Type | Checklist | Status | Comments |
|----------------|---|----------|----------------------|
| Pre Exam | Disciplinary Data Base Search | Pending | |
| Pre Exam | Additional criminal information needed | Pending | |
| Pre Exam | Additional lawsuit information needed | Pending | |
| Pre Exam | Application Incomplete | Pending | |
| Pre Exam | Photo - head and shoulders 2x2, taken within the past year | Pending | |
| Pre Exam | Statutory real estate education completion verification | Complete | |
| Pre Exam | Application | Pending | This was not correct |
| Pre Exam | Application and Examination Fee | Complete | |
| Pre Exam | Work Experience for past 3 years; including periods of unemployment | Pending | |
| Pre Exam | Waiting for Criminal Background Report from Nebraska State Patrol | Pending | |
| Pre Exam | The original application form and application fees are valid for only one year from the date of receipt in our office | Pending | |
| Pre Exam | Official Education Transcripts | Pending | |
| Pre Exam | Other | Pending | |

- If the user has already taken the examination and one or more exam results are failed, the column that says Retake will have a retake link which will take the user to the online retake form to complete and submit to the Commission office.
- If the user needs to renew their license, or continue submitting their renewal, the user will click on the link in the renewal column

License Information - Use this section to Renew or Transfer your license. You may also Print your License Certificate here.

You must review the [renewal instructions](#) prior to renewing your license.

| License Type | Emp Broker | License # | Issue Date | Expiration Date | Status | Last Renewal Date | Retake Certificate | Renewal | Transfer |
|--------------|------------|-----------|------------|-----------------|---------|-------------------|--------------------|--------------------------------|----------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | | | |
| Broker | | | 10/20/2020 | 12/31/2020 | Active | 11/14/2017 | Print | Continue-Renewal Not Submitted | Transfer |

Page size : 20 Records : 1 - 1 of 1

Pages : 1 of 1

i. Contact Information

- The user can view the phone numbers, fax number and email address on file with the Commission office.
- The user can edit this information by clicking on the "Edit" button

Contact Information

| | | | |
|--|---|---|----------------------|
| Phone # | Alternate Phone | Fax | Edit |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | |
| Email | Secondary Email | Preferred Method of Contact | |
| <input type="text" value="monica.rut@nebraska.gov"/> | <input type="text" value="test@gmail.com"/> | <input type="text" value="Email Only"/> | |

- Once the changes are made, click on the Save button to submit it directly to the Commission and update the records
- The change is reflected on the portal immediately.

ii. Address Information

1. The user can view the current address(s) on file
2. The user can add a new address and submit it directly to the Commission to update the records.
3. The change is reflected on the portal immediately

Add New Address

| | | |
|-------------------------------------|-------------------------|----------------------|
| Address Type Select Address Type | Address1 Address1 | Address2 Address2 |
| Address3 Address3 | Zip | City City |
| State Select State | County Select County | Email Email |
| Phone # () - - | Fax () - - | |

☐ Primary

Save Cancel

iii. Entity Information

1. This will reflect how the user does business if they are a designated broker
2. If the user has a LLC or PC, or wants to add one, they can do so by clicking on the Add buttons.
3. If the user wants to reprint the LLC/PC professional certificates, they can do so by clicking on the print link in the Certificate column.
4. If the user has a personal LLC/PC, meaning if a designated broker, this is not how they conduct real estate activities, it will appear with a “yes” in the Personal column. The option to print the certificate is also available from this row.

Entity Information

Add LLC Add PC

| Entity Name | Trade Name | License # | Personal | Issue Date | Expiration Date | Status | Last Renewal Date | Certificate |
|-------------|------------|-----------|----------|------------|-----------------|---------|-------------------|-------------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | |
| A | test | 7250 | Yes | | | Active | | Print |

Page size: 20 Records: 1 - 1 of 1 Pages: 1 of 1

5. For the Entity name that is not an LLC or PC, and therefore not personal, it would show up with the name, and status, if applicable.

Entity Information

Add LLC Add PC

| Entity Name | Trade Name | License # | Personal | Issue Date | Expiration Date | Status | Last Renewal Date | Certificate |
|-------------|------------|---------------------|----------|------------|-----------------|---------|-------------------|-------------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | |
| | test | 7250-Tradename test | | | | Active | | |

Page size: 20 Records: 1 - 1 of 1 Pages: 1 of 1

iv. Renewal History

1. When the licensee has successfully submit the online renewal, the renewal section will appear

| Renewal History | | | | | |
|---|--------------|----------|--------------|--------|-------|
| Order ID | License Type | Sub Type | Renewal Date | Status | Print |
| 20200829000000003 | Broker | | 08/29/2020 | | Print |
| Page size: 20 Records: 1 - 1 of 1 Pages: 1 of 1 | | | | | |

v. Branch Information

1. This provides the designated broker the ability to do the following:
 - a. View the branch office information
 - b. Print the branch office wall license (provided in a pdf format)
 - c. Renew the branch office (when available)
 - d. Close the branch office (transfer to close)
 - i. It will allow the designated broker through the online transfer process to close the branch office
 - e. Add new branch office
 - i. It will allow the designated broker to submit the branch office license application online

| Branch Information - Use this section to Add, Renew or Close a Branch Office. You may also Print your Branch Certificate here. | | | | | | | | | | | | |
|--|-------------|---------|----------|---------|--------------------------------|-----------|------------|-----------------|---------|-------------------|---------------------|-------|
| Add New Branch | | | | | | | | | | | | |
| Emp Broker | Address | City | State | Zip | Branch Manager | License # | Issue Date | Expiration Date | Status | Last Renewal Date | Certificate Renewal | Close |
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | Print | Close |
| AMBASSADOR REAL | ONLY LEISEY | LINCOLN | Nebraska | 12345 | Deborah Kay Addison - 20080169 | | | 12/31/2020 | Active | | Print | Close |
| Pages: 1 of 1 | | | | | | | | | | | | |

vi. Disciplinary Actions

1. This will show any disciplinary actions against the licensee in the current database.

Disciplinary Actions

Note: Disciplinary action taken on complaints filed prior to January 1, 1999 are not stored in this database and will not be listed on this page. While all disciplinary actions taken against a particular licensee after January 1, 1999, should be displayed pursuant to a proper search, there may be additional details of a particular action not specifically captured by the database and returned in the disciplinary summary. To obtain additional information on disciplinary actions, call the Nebraska Real Estate Commission at (402)471-2004 between 8:00 AM and 5:00 PM, Monday through Friday. You can also e-mail the [Nebraska Real Estate Commission](#)

| Violation | Date Added | Entered By | Disciplinary Action | Notes |
|---|------------|------------|---------------------|-----------------------------------|
| Filters | Filters | Filters | Filters | Filters |
| 81-885.05 | 06/26/2019 | Monica | Probation | |
| 81-885.12 | 06/26/2019 | Monica | Letter of Warning | |
| 81-885.02 | 08/25/2019 | Admin | Censure | test note |
| 81-885.10 | 12/01/2019 | Admin | | |
| 81-885.03 | 06/04/2020 | Admin | | Test note to check for disc alert |
| Page size: 20 Records: 1 - 5 of 5 Pages: 1 of 1 | | | | |

vii. License(s) in Other Regulatory Jurisdiction(s)

1. This screen will show what other licenses are on file with the Commission office.
2. The user can view, edit or add from this section.
3. When selecting add, they must enter the following fields:
 - a. State
 - b. License Number
 - c. Status
 - d. Resident
 - e. Profession

Add New Other State License

| | | |
|----------------------|-------------------------------------|-----------------------------|
| State Alberta | License number 343434 | Status Current |
| Resident Delaware | Verification Received MM/DD/YYYY | Approved date MM/DD/YYYY |
| Profession none | | |
| Save | | Cancel |

4. Current view

License(s) in Other Regulatory Jurisdiction(s)

Add New Other State License

| States | License Number | Status | Verification Received | Approved Date | Resident | Profession | Edit |
|--------------|----------------|---------------|-----------------------|---------------|----------|------------|------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | |
| Arizona | | Current | | | Yes | | |
| New Mexico | 1234 | Select Status | | | No | | |
| Arizona | | Select Status | | | No | | |
| Alabama | 1234 | Previous | 08/22/2019 | 08/28/2019 | No | | |
| Select State | | Select Status | | | No | | |

Page size: 20 Records: 1 - 5 of 5 Pages: 1 of 1

5. Affiliated Licensees(s) – Associate Broker(s), Salesperson(s) and Entity(s)

a. View Affiliated Licensees

- i. The designated broker can view their affiliated licensees license information

Associate Broker(s) - Click the column heading to sort records.

| Name | Lic # | Lic Status | Expiration Date | E&O Exp date | Address | City | State | Zip | Authorized Signee | Certificate | Terminate |
|---------|---------|------------|-----------------|--------------|---------|---------|---------|---------|-------------------|-------------|-----------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | | |
| | | Active | 12/31/2018 | | | | | | Yes | Print | Terminate |


Page size: 20 Records: 1 - 1 of 1 Pages: 1 of 1

b. Print Wall License(s) if Desired

- i. The designated broker can print the wall license for the licensee(s) by clicking on the print link in the certificate column
 1. It will pull up a pdf file to print

c. Terminate the Affiliation of a Licensee

- i. The designated broker can also click on the terminate link in the terminate column to terminate the affiliation with this licensee.
 1. They will be asked to verify they want to terminate the affiliation and then must provide an effective date and reason for the termination.

 **Terminate Contact**

Effective Date

Reason

2. Upon clicking on Submit, the request is sent to the Commission to review and process.

6. E&O Info

- i. The licensee can view the errors and insurance information on file for them.

 Errors and Omissions Insurance Information

| Provider Name | Insurance Type | Insurance State | Effective Date | Expiration Date | Date Reported | Last Expiration Date | Status | IF |
|---------------|----------------|-----------------|----------------|-----------------|---------------|----------------------|---------|----|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters | |
| test | Group | Select | 01/01/2020 | 12/31/2022 | 05/15/2020 | | Current | |
| Provider Name | Group | Nebraska | 02/01/2018 | 12/31/2018 | 03/19/2019 | 01/31/2018 | Current | |

- ii. The licensee can upload the Certification of Coverage form through the documents tab if necessary, otherwise the providers can submit the insurance to the Commission office.

7. Education


- i. The licensee can view what is on file for their Pre-license, Continuing and Post License education.
- ii. Click on the word of the education you wish to view to expand that section
 1. I selected Post License Education and the second screen shot shows that section expanded.


Applicant/Education Information


Applicant/Licensee

First Name Middle Name Last Name Suffix

To upload documents, please use the "Documents" section shown above.

 Pre-Licensure Education

 Post-License Education

 Continuing Education

Applicant/Education Information

Applicant/Licensee

First Name Middle Name Last Name Suffix

To upload documents, please use the "Documents" section shown above.

Pre-Licensure Education

Post-Licensure Education

| License # | Date Completed | From Date | To Date | Provider | Course Number | Course / Activity | No.Of Hours |
|-----------|----------------|-----------|---------|----------|---------------|-------------------|-------------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters |

Page size: 20 Records: 0 - 0 of 0 Pages: 0 of 0

Continuing Education

- iii. See if the user has met their continuing education requirement for their renewal by selecting continuing education

Continuing Education

For further information regarding meeting your continuing education requirements, please go to <https://nrec.nebraska.gov/licensing/forms/educationinfo.html>. The completed education courses located on the portal under your education section reflect the courses/training reported to the Commission.

The providers have, by law, 10 days to submit education verification to the Commission. To protect against losing information pertinent to your license, you can do the following things: 1) be absolutely certain that when you register for an activity you use the name in which your license is issued and the correct license number, which appears on your license fee receipt card; 2) retain copies of your completion certificates.

Licensees are no longer required to submit certificates for proof of completion of continuing education. Please note: Licensees will still be required to submit certificates for courses taken through providers approved in other jurisdictions, as well as appraiser continuing education.

Also, our records will not reflect courses that violate rules against duplication (there is no prohibition on duplicating training), courses/training not recognized by the Commission, and/or courses/training taken outside of the pertinent continuing education period.

CE Cycle: 01/01/2019 to 12/31/2020 CE Met: No Reason: Required/R/DSM CE Met Date: Property Mng: Yes

Required Hours: 18 Total Hours: 6.00 R Hours: 0.00 CAT Hours: 6.00 Non-R Hours: 0.00

| License # | Date Completed | From Date | To Date | Provider | Course Number | Course / Activity | No.Of Hours |
|-----------|----------------|------------|------------|----------|---------------|-------------------------------|-------------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | Filters |
| | 10/09/2019 | 01/01/2019 | 12/31/2020 | | 123456-T | test | |
| | 10/09/2019 | 01/01/2019 | 12/31/2020 | | 123456-T | test | 34 |
| | 10/09/2019 | 01/01/2019 | 01/01/2020 | | 123456-T | test | 34 |
| | 10/09/2019 | 10/12/2018 | 10/10/2019 | | 0337-R | Real Estate Finance | 3 |
| | 10/10/2019 | 10/10/2018 | 10/10/2019 | | 0008- | Appraisal of Farm Real Estate | 23 |
| | 09/01/2020 | 01/01/2018 | 12/31/2019 | | 1234-PM | Real Estate Prop Mgmt | 4 |
| | 04/04/2018 | 01/01/2018 | 12/31/2019 | | 9999-T | Broker-Approved Training | 1.00 |
| | 03/06/2018 | 01/01/2018 | 12/31/2019 | | 9999-T | Broker-Approved Training | 2.00 |

- iv. Out-of-state or appraisal courses can be submitted via upload in the documents tab.

8. Individual Transfers

a. General Information

- i. This screen provides information for both individual transfers and group transfers.
- ii. Individual Transfers
 1. The licensee has the ability to view current or prior transfers.

| Transfer Type | Received Date | Lic Type | Lic Number | From | To | Transfer Status |
|----------------------------------|---------------|----------|------------|------|----|-----------------------|
| Branch to Close | 08/28/2020 | Branch | | | | Complete |
| Branch to Close | 08/16/2020 | Branch | | | | Complete |
| Branch to Close | 07/17/2020 | Branch | 20200011 | | | Complete |
| Branch to Close | 03/15/2020 | | | | | Complete |
| Self-Employed Broker to Inactive | | Broker | 0930253 | | | Pending Missing Items |
| Self-Employed Broker to Inactive | 08/07/2019 | Broker | 0930253 | | | Pending Missing Items |

2. View the checklist items needed by clicking on the transfer status

| Name | Received Date | Notes |
|------------------------|---------------|-------|
| Request to Go Inactive | | |

b. Initiated Transfer by a Designated Broker

i. General Information

1. If the user wants to initiate a transfer they can click on the “Initiate Transfer” button to begin the process.
 - a. The transfer request will get routed to the participants needed.
 - b. Whoever initiates the transfer must pay for the transfer fee.

ii. Initiate Transfer

1. A transfer screen appears and shows the licensee's name. Click on start to begin.

TRANSFER

Initiated By

Licensee Name License Number License Status

Start

iii. Search for the Licensee

1. The screen allows the designated broker to enter the license number or name of the licensee they wish to supervise.
2. Click on Verify License# to proceed.
3. When the licensee appears, click on the work "select" in the row to attach the licensee.
4. The boxes will populate with the licensee information. Click on Save to continue.

The screenshot shows two parts of a web application. The top part is titled 'Salesperson' and contains instructions: 'Enter a license number in the License Number Textbox and click the "Verify License #" button. Once a matching result appears, click the word "Select" in the last column.' Below the instructions are input fields for 'License#', 'Last Name' (with 'Rut' entered), 'First Name' (with 'Monica' entered), and 'Middle Name'. There are 'Save' and 'Cancel' buttons. The bottom part is titled 'TRANSFER' and 'Attach Licensees'. It shows a table with one row containing licensee information: License#, Last Name: Rut, First Name: Monica, Middle Name: . There are 'Add Licensee' and 'Add Licensees' buttons, and 'Previous' and 'Next' buttons at the bottom.

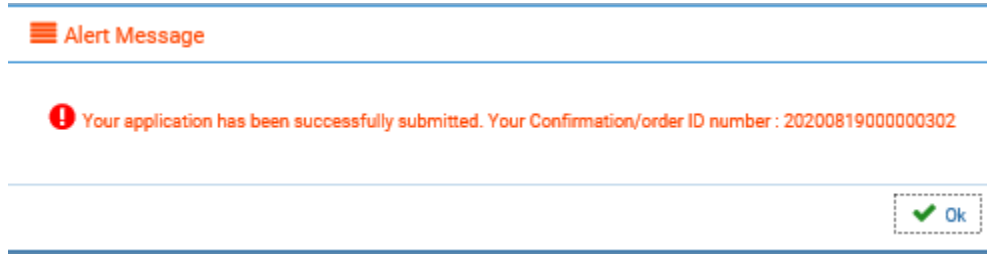
5. Review the information inserted on this screen. You can delete or add as desired.
6. Click on the Next button to continue.

iv. Pay the Transfer Fee and Submit the Request

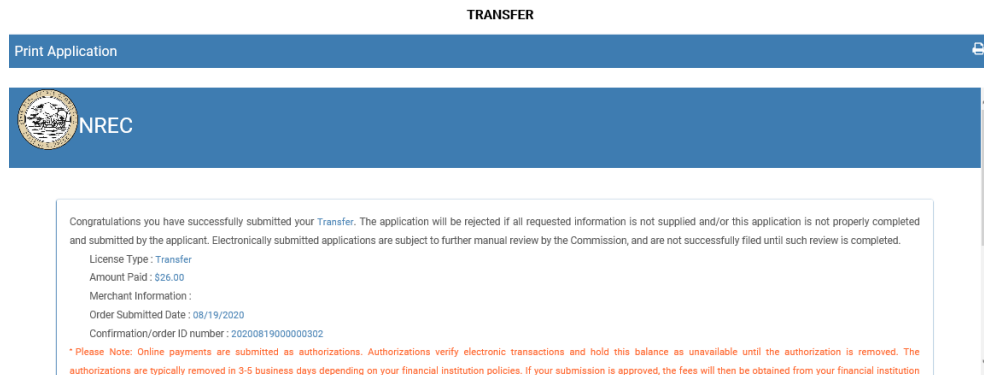
1. Enter the payment information and click on the Submit button to continue.

The screenshot shows a 'TRANSFER' section titled 'Affirm and Submit'. It contains a checkbox with the text: 'I hereby make application for the Nebraska Real Estate Broker License. Submission of this Broker Application verifies that all statements and information provided herein are true and correct and may be used as necessary by the Nebraska Real Estate Commission if furtherance of assuring compliance with the laws it regulates.' Below this are several input fields: 'Name of Applicant', 'Date' (09/22/2020), 'Payment Type' (Credit Card), 'Amount' (25.00), 'Convenience Fee' (1.00), 'Total' (26.00), 'Card Type' (Select Card Type), 'Person's Name on Card', 'Card Number', 'Expiration Date (MM/YY)', and 'Security Code'. There are 'Previous' and 'Submit' buttons. A red warning message states: 'Once the "Submit" button has been selected, you cannot make changes to your application'.

2. Click OK on an alert message that appears indicating the successfully submitted the request.



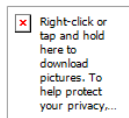
3. If desired, print the Transfer screen by clicking on the icon or at the bottom of the page.



v. Email Notification & Acknowledgement from Other Participant

1. An email is sent to the other participant in the transfer to notify them to accept or reject the transfer on their portal.

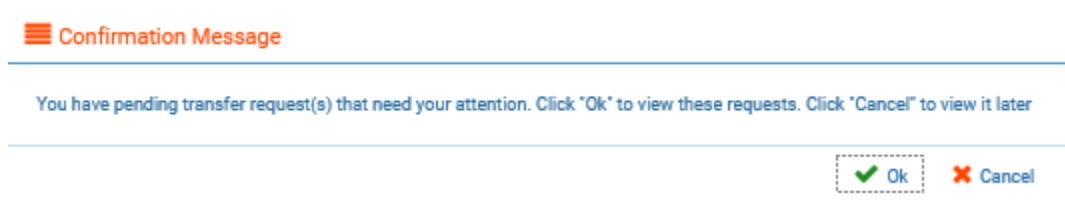
From: realestate.commission@nebraska.gov <...>
Sent: Wednesday, August 19, 2020 6:17 PM
Subject: Initiated Transfer



, has requested a transfer that needs your approval. Please [click here](#) to sign on to your online profile and approve or deny this request.

Thank you,
Nebraska Real Estate Commission
301 Centennial Mall South PO Box 94667
Lincoln, NE 68509-4667
Phone: 402-471-2004, Fax: 402-471-4492
Email: realestate.commission@nebraska.gov
Website: www.nrec.ne.gov

2. Upon clicking on the link and logging into the portal, the following message will appear:



3. Click on OK.
4. The online portal will direct the user to the Transfer tab where the participant will need to select Accept or Reject next to the pending transfer.

vi. *Statuses of the Transfer*

1. Until the other participant has accepted or rejected the request, the status on the transfer screen will say “Initiated-Waiting for Acknowledgement”.
2. If accepted by the other participant, the status will be “Pending Commissions Review”
3. If rejected by the other participant, the status will be “Acknowledgement Rejected”
4. If reviewed by the Commission and there are missing items, the status will say “Pending Missing Items” which the user can click on the status and it will bring up a checklist of the items needed before the transfer can be completed.
5. If reviewed and approved by the Commission it will say “Completed”
6. If the status is “Complete-Future”, it has been reviewed and approved by the Commission but it is not effective until a future date.


vii. *Pending Commissions Review*


1. If approved, the transfer fee will be charged to the initiator of the transfer.
2. The licensee information will be updated to the new broker, depending on the transfer requested.
3. An email will be sent to the Participants from the Commission office confirming the transfer completion.


c. Initiated Request by Affiliated Licensee (Salesperson or Associate Broker)


i. *General Information*


1. The Affiliated Licensee would sign into the portal and navigate to the License Information Section of the “My Profile” tab.
2. Click on “Transfer” link in the transfer column


 My Profile


 Affiliated Licenses

 E&O Info

 Education

 Transfers

 Documents

 Payment

Applicant/Licensee Information

Applicant/Licensee - If you would like to change your name, please upload "Name Change Document" using the Documents button above.

First Name

Middle Name

Last Name

Suffix

Kany

License Information - Use this section to Renew or Transfer your license. You may also Print your License Certificate here.

You must review the [renewal instructions](#) prior to renewing your license.


| License Type | Emp Broker | License # | Issue Date | Expiration Date | Status | Last Renewal Date | Retake Certificate | Renewal | Transfer |
|--------------|---------------------------------|-----------|------------|-----------------|----------|-------------------|--------------------|--------------------------------|----------|
| Filters | Filters | Filters | Filters | Filters | Filters | Filters | | | |
| Salesperson | National Charter I Corp, dbanan | | | | Approved | | | Not Eligible for Renewal | |
| Salesperson | National Charter I Corp, dbanan | | | 05/09/2020 | Active | | Print | Continue-Renewal Not Submitted | Transfer |


Page size : 20

Records : 1 - 2 of 2

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<< < 1 > >>





ii. Initiate Transfer

1. The “Transfer Details” screen appears, select the transfer type
 - a. Change Designated Brokers
 - b. Salesperson to inactive
 - c. Inactive Salesperson to Active

INDIVIDUAL TRANSFER

Transfer Details

License Name: License Number: Current Status:

Employing Broker:

* Select Transfer Type:

[Start](#)

- d. Click on the “Start” Button
- e. Enter the Designated Brokers License Number or Name wishing to go to.
- f. Verify this is the correct broker and click next

INDIVIDUAL TRANSFER

To Broker Details

* Designated Broker License Number:

Name:

Address 1: Address 2: City:

St: Zip:

[Previous](#) [Next](#)

iii. Pay the Transfer fee and Submit the Request

1. Review the Payment disclosure info and click next

INDIVIDUAL TRANSFER

IMPORTANT: Payment Disclosures

Order Total (includes the payment(s) that will be remitted to the agency)

| Description | ID | Quantity | Amount |
|---------------------|---------------|----------|---------|
| Individual Transfer | Indi-Transfer | 1 | \$25.00 |
| CONVENIENCE FEE | CONV | 1 | \$1.00 |
| Order Total | | | \$26.00 |

Please Note : Debit Cards are not accepted. Visa, Mastercard, Discover, and American Express Credit Cards are accepted.

Reminder – FEES ARE NOT REFUNDABLE

Application fee will appear as Nebraska Real Estate Comm in your Statement.

Convenience fee will appear as <<>>.

If you no longer wish to submit this application, click the "Cancel Order" button below.

[Cancel Order](#)

[Previous](#) [Next](#)

2. On the preview page, edit is available for each page if needed, otherwise click on the Next button to continue to the next page.

INDIVIDUAL TRANSFER

Preview

Transfer Details Edit

Licensee Name License Number Current Status

Employing Broker

* Select Transfer Type

Broker to Broker ☒

To Broker Details Edit

* Designated Broker License Number

Name

V

Address1 Address2 City

Previous Next

- a. Affirm, enter payment information and submit the transfer application.

INDIVIDUAL TRANSFER

Affirm and Submit

☐ I hereby make application for the Nebraska Real Estate Broker License. Submission of this Broker Application verifies that all statements and information provided herein are true and correct and may be used as necessary by the Nebraska Real Estate Commission if furtherance of assuring compliance with the laws it regulates.

* Name of Applicant Date * Payment Type ☒

* Amount * Convenience Fee * Total

* Card Type ☒ * Person's Name on Card * Card Number

* Expiration Date (MM/YY) * Security Code

Once the "Submit" button has been selected, you cannot make changes to your application

Previous Submit

- b. Click Ok on the Alert Message



! Your application has been successfully submitted. Your Confirmation/order ID number : 20200819000000303



- c. The form can be printed by selecting the print icon or the print button on the bottom of the screen.

INDIVIDUAL TRANSFER

Print Application Print

NREC

Congratulations you have successfully submitted your Individual Transfer. The application will be rejected if all requested information is not supplied and/or this application is not properly completed and submitted by the applicant. Electronically submitted applications are subject to further manual review by the Commission, and are not successfully filed until such review is completed.

License Type : Individual Transfer
Amount Paid : \$26.00
Merchant Information :
Order Submitted Date : 08/19/2020
Confirmation/order ID number : 20200819000000303

* Please Note: Online payments are submitted as authorizations. Authorizations verify electronic transactions and hold this balance as unavailable until the authorization is removed. The

iv. Email Notification and Acknowledgement from Designated Broker

1. An email is sent to the designated broker to notify them to accept or reject the transfer on their portal.

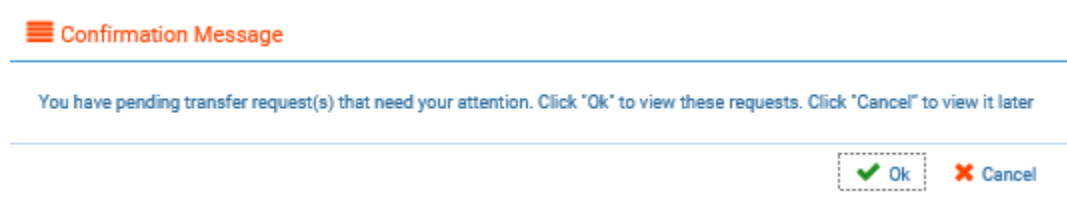
From: realestate.commission@nebraska.gov
Sent: Wednesday, August 19, 2020 6:17 PM
To: ;
Subject: Initiated Transfer

. has requested a transfer that needs your approval. Please [click here](#) to sign on to your online profile and approve or deny this request.

Thank you,
Nebraska Real Estate Commission
301 Centennial Mall South PO Box 94667
Lincoln, NE 68509-4667
Phone: 402-471-2004, Fax: 402-471-4492
Email: realestate.commission@nebraska.gov
Website: www.nrec.ne.gov

4 |

2. Upon clicking on the link and logging into the portal, the following message will appear:



3. Click on OK.
4. The online portal will direct the user to the Transfer tab where the participant will need to select Accept or Reject next to the pending transfer.

v. Statuses of the Transfer

1. Until the other participant has accepted or rejected the request, the status on the transfer screen will say "Initiated-Waiting for Acknowledgement".
2. If accepted by the other participant, the status will be "Pending Commissions Review"
3. If rejected by the other participant, the status will be "Acknowledgement Rejected"
4. If reviewed by the Commission and there are missing items, the status will say "Pending Missing Items" which the user can click on the status and it will bring up a checklist of the items needed before the transfer can be completed.
5. If reviewed and approved by the Commission it will say "Completed"
6. If the status is "Complete-Future", it has been reviewed and approved by the Commission but it is not effective until a future date.

vi. Pending Commissions Review

1. If approved, the transfer fee will be charged to the initiator of the transfer.
2. The licensee information will be updated to the new broker, depending on the transfer requested.
3. An email will be sent to the Participants from the Commission office confirming the transfer completion.

9. Group Transfers

a. General Information

- i. A group transfer is more than one licensee that is being transferred to a broker.
- ii. The same steps will be followed as shown above in the “Initiated Transfer by a Designated Broker” section
 1. The group transfer is initiated by the designated broker wishing to supervise the licensees
 2. The designated broker initiating the transfer will need to pay the transfer fee.
- iii. The designated broker can follow the transfer status in the Transfer Tab.
 1. It will show the status of the transfer
 2. If the transfer is in a “pending”, the user can click on the status to see the items needed to complete the transfer

Group Transfer History

| Transfer Type | Request Date | From | To | Transfer Status | Practitioners |
|----------------|--------------|---------|---------|---------------------------------------|---------------|
| Filters | Filters | Filters | Filters | Filters | |
| Group Transfer | 08/19/2020 | | | Initiated-Waiting for acknowledgement | |
| Group Transfer | 08/18/2020 | | | Initiated-Waiting for acknowledgement | |
| Group Transfer | 08/18/2020 | | | Initiated-Waiting for acknowledgement | |
| Group Transfer | 07/18/2020 | | | Complete - Future | |
| Group Transfer | 07/17/2020 | | | Pending Missing Items | |

- iv. By clicking on the hand icon in the Practitioners column, you can view each licensee who will transfer to the new broker when the group transfer is completed.

| Practitioner Details | | | | |
|----------------------|---------|----------------------|--|------------------------|
| Name | Lic # | Lic Type | | |
| Filters | Filters | Filters | | |
| | | Salesperson | | |
| | | Broker | | |
| Page size : 10 | | Records : 1 - 2 of 2 | | Pages : 1 of 1 << 1 >> |

b. Statuses of the Transfer

1. Until the other participant has accepted or rejected the request, the status on the transfer screen will say “Initiated-Waiting for Acknowledgement”.
2. If accepted by the other participant, the status will be “Pending Commissions Review”
3. If rejected by the other participant, the status will be “Acknowledgement Rejected”
4. If reviewed by the Commission and there are missing items, the status will say “Pending Missing Items” which the user can click on the status and it will bring up a checklist of the items needed before the transfer can be completed.
5. If reviewed and approved by the Commission it will say “Completed”
6. If the status is “Complete-Future”, it has been reviewed and approved by the Commission but it is not effective until a future date.

10. Documents

- a. The applicant/licensee can Add a Document to be sent to the Commission office. Only certain document types are available as determined by the Commission
 - i. Licensee to select the Document Type
 - ii. Click on Attach, find the document on their computer and attach a document
 - iii. Click on Upload Document and they will get a message that it was successfully uploaded.
 - iv. Once uploaded it will appear in their grid below.

Document(s) Information

Document Details - To upload a document, select a document type from the dropdown menu. Click the "Attach" button to select the document. Click the "Upload Document" button.

Document Type : Documents: [Attach](#) [Upload Document](#)

| Date | Document Type | File Name | Reason for Name Change | Download |
|------------|------------------------------|------------------------------------|------------------------|--------------------------|
| 08/27/2020 | Agency Policy | bluecheckmark.jpg | | Download |
| 08/12/2020 | Certificate of Coverage Form | iGov Certificate of Coverage Form | | Download |
| 08/12/2020 | Certificate of Coverage Form | iGov Certificate of Coverage Form | | Download |
| 06/24/2020 | Photograph | NREC CE.txt | | Download |
| 05/20/2020 | Renewal | A New Microsoft Word Document.docx | | Download |
| 05/20/2020 | Renewal | A New Microsoft Word Document.docx | | Download |
| 05/15/2020 | Certificate of Coverage Form | test Certificate of Coverage Form | | Download |
| 05/15/2020 | Certificate of Coverage Form | test Certificate of Coverage Form | | Download |
| 05/15/2020 | Certificate of Coverage Form | test Certificate of Coverage Form | | Download |

11. Payment

- a. This section show the payment history of the user and allows the user to print the receipt by clicking on the icon in the view/print receipt column.
- b. If there is a receipt card associated with this payment, the receipt card will be printed as well.

Payment History

Payment History - Click on the printer icon in the "Receipt" column to print a payment receipt.

| Date Received | Date Submitted | Payer | Fee Type | Receipt # | Payment Method | Amount | View/Print Receipt |
|---------------|----------------|-------|----------|-----------------|----------------|-----------|------------------------------------|
| 08/26/2020 | | | | 202008260000335 | | \$ 200.00 | View/Print Receipt |
| 08/25/2020 | | | | 202008250000327 | Business Check | \$ 25.00 | View/Print Receipt |
| 04/30/2020 | | | | 202004300000213 | | \$ 500.00 | View/Print Receipt |
| 01/17/2020 | | | | 202001170000178 | | \$ 570.00 | View/Print Receipt |

[Renewal Receipt](#)



Nebraska Real Estate Commission

Finance Receipt

Name :

License # :

Payment Received : 07/22/2019

Receipt Number : 20190722000000102

Payment Type :

Payment Made By :

| Fee Type | Amount |
|---------------------|---------|
| Broker Transfer Fee | \$25.00 |

Amount Paid : \$25.00

Total Amount : \$25.00